

Schedule of Fees (Effective January 1, 2024)

Part A – Fixed Fee Legal Services

Service	Description	Fees ¹	
<i>Estates</i>			
Estate Package	Preparation and execution of a Last Will & Testament with basic terms, Power of Attorney and Personal Directive.	\$900 individual	\$1300 Couple
Codicil	Preparation and execution of a Will Amendment	\$500 individual	\$750 Couple

Business

Incorporation	Incorporation of a named or numbered Alberta corporation, preparing articles, bylaws, consents, subscriptions, initial directors' and shareholders' resolutions, share certificates, share and directors' registers and virtual minute book.	\$1250 ²	
Minute Book Services	Acting as registered office for corporate minute book, filing annual return, preparing annual directors and shareholders resolutions.	\$360/year ³	

Part B – Hourly Rate Legal Services

Any Corporate and Commercial legal services not listed above are provided on an hourly rate basis.

Service	Description	Fees ¹
Any corporate, commercial or other legal services not listed above in Part A.	Time spent on emails, phone calls, negotiating, reviewing and drafting documents, meetings.	\$250/hour
Sale of a Business	Asset or Share Purchase Agreement and related documents.	\$5,000 - \$12,500 ⁴
Sole Proprietorship to Corporation	Section 85 Rollover of the assets of a sole proprietorship into a corporation at the direction of your accountant.	\$1,000 - \$1,500
Surplus Strip	Surplus Strip of one holding corporation to another at the direction of your accountant.	\$1,500 - \$2,500 ⁵

¹ Fees listed do not include 5% G.S.T., which is required to be added to all amounts

² Includes payment of the \$350 filing fee charged by the Government of Alberta Fee and the \$40 NUANS name search fee.

³ Includes payment of the \$65 annual filing fee charged by the Government of Alberta.

⁴ Total price can vary significantly depending on the complexity of the deal (assets vs. shares, vendor or bank financing, employees) and how co-operative the other side is, but for a basic purchase and sale I advise clients to budget for legal fees in this range.

⁵ Price does not include incorporation fees for second holding corporation, if one does not already exist.